

LHS BAND BOOSTERS MEETING MINUTES: December 17, 2019

1. Call to Order at 7:10, Approval of November virtual meeting
2. Treasurer report: **Jeff and Lauren** reviewed budget and prior month activity. Chipotle fundraiser did well. Amazon Smile is not getting through to parents beyond meeting attendees. **Mr. J** will investigate if marching band/schoolology and program notes can include Amazon Smile reminders. Sold \$3000 in ShopRite cards; most likely we need to space out giftcard offers to get interest. Phone-connected credit card-reader charges 2.7%; we can charge this extra amount at Jazz DinnerDance as well as football games. Will need to come up with specifics for what we want to request when we write the next Investors Savings grant.
3. Membership report: **Diana** reported that there are 64 in total. Membership letter to prospective concert and jazz members will be sent out in January. Asked **Mr. J** - he will perhaps send membership letter to concert parents, and **Mr. H and Mr. D** could send to jazz parents? **Jeff** will use his venmo (or paypal)? In prospective letter. During spring **Mr. D** could send to prospective freshman?
4. Fundraising report: **Priyanka and Shivani (in absentia)**. Mall holiday wrapping can occur next year; need to work on this in late October/early November of 2020. Bake Sale impossible as they have been vetoed on school grounds. Restaurant fundraising earned more than projected. How can we obtain corporate sponsors? Band shirts for Chicago trip still possibilities.
5. Website/Secretary Report: **Shelli, Gail**. Website updated. AmazonSmile continued to be plugged on FB and in emails, as well as Chicago trip.
6. Snacks report: **Sonia**. Judy has retired as snacks co-chair. **Noreen Zak** has volunteered as new co-chair. Both will need to get lock combination for snacks cabinet, due to theft. We may need a better snacks wagon soon. When we start replacing bottles with jugs, we will need paper cup donations.
7. Pit Report: Not needed for Chicago trip or Devils game.
8. Old Business: A. Chicago trip updates: 25 going as of 12/17: trip is in danger of being cancelled or becoming quite expensive. Daily emails and FB reminders will continue until Friday, as over 60 are needed. Section leaders will text their peers. Some parents have reported that the \$900 charge (before it may have to be increased) is unaffordable. B. 11/20 MB Dinner - Food and Group Game went well. C. Band Boosters Board spots: Co-VP Jazz/Concert Band (2019) still open D. Jazz Band dinner Dance is 2/29. **Jason Woodlee** volunteered to be on Jazz Committee. A poster could be created with sponsors; he will explore corporate sponsorships. **Debby/Shelli** will talk to school clubs (e.g. dance) about possibility to do dance lessons. Tickets possibly priced as \$20 early birds, \$25 after 2/25, \$20 for kids at door. 12/11 Winter concert - success was reported concerning desserts and water

9. New Business: Requested that **Mr H** consider raising jazz festival fees to \$175 or more; **Mr. J.** will ask him.

Australia band will be visiting at the end of show, and BB will feed them.

10. Directors' Comments: **Mr. J** reported marching band survey results - Kids are content with number and level of competitions, and wish to go to band camp. **Mr. J/Mr H** are considering how to incorporate sleepaway band camp with town band camp, for next summer. Discussed plan to sell pretzels for Chicago Trip. Discussed how other schools have so many more involved band parents, with fundraising exceeding \$10,000 annually.

11. Next Meeting Date: January 21, 2020 (2/25, 3/17, 4/21, 5/19 are future BB meetings) and Adjourn.

LHS BAND BOOSTERS MINUTES
November 2019 - Virtual Meeting



1. Approval of October 22nd meeting minutes

October Minutes were confirmed by Jeff Faber, Shelli Faber, Debby Margolis, Greg Margolis, Gail Schrimmer

2. Treasurer report: Jeff and Lauren

- Review budget and prior month activity:
 - No changes to budget vs last meeting
 - Quarterly payment from Amazon Smile was \$13.63. Not a lot, but hey free money
- Venmo
 - No progress on this yet. Venmo's not going to work, looking into paypal mobile, square, etc.

3. Membership report: Diana

- Jeff - As MB closes and JB begins, this is a good time to send a membership push email; Shelli will coordinate with Diana on this
- Debby- Jazz band list came out yesterday, I can share it with Diana. Last year I sent a letter introducing the Band boosters and inviting members. We need to try to track down emails for all the new 9th grade jazz members. We can also cross reference the dinner dance attendees from last year for email addresses. We passed out membership forms and sold magnets at the winter concert last year too.

4. Fundraising report: Priyanka and Shivani

- A. Chipotle fundraiser on 11/24, between 5-9pm
- B. Mall Holiday Wrapping? 50/50 at games? Bake Sale?
Debby: CJ said bake sales have been eliminated due to severe allergies this year- has this changed?
- C. PayitFoodward
- D. Update of Amazon Smile
Jeff: Per above, we made \$14 for Q3. Amazon has published some new banners for the holidays, so I will work with Gail and Lauren to get these published to the FB page and will send an email that we can all forward to friends.
- E. Scrip
Jeff: I will work this week with Gail, Lauren, etc on crafting an email to try to get folks excited about this ahead of the holiday season. Note that the Scrip company is having special 21% bonus rebates in a one day special on Nov 24 ([LINK](#)), so I want to get out ahead of that.

5. Website/Secretary Report: Shelli, Gail

Shelli: Website is up to date.

6. Snacks report: Judy and Sonia

Debby- Can we lock cabinet -kids have been helping themselves to snacks

7. Pit Report:

Greg: Thank you to all the amazing volunteers we had this year. We were never short handed! We will need to discuss with Mr. H and Mr. J how to best use the bus for next year and budget for changes in next year's budget. For now, we can leave off- unless Pit will be needed for trip??

8. Old Business:

- A. Directors' "Wish List"
 - i. Van
 - ii. Voice/Zoom Recorders cost
Jeff: These have been purchased and delivered. Total cost was \$620 and we were able to get 4 instead of 3 to provide a backup
 - iii. Risers Jeff: these have been deprioritized this year

- B. Chicago trip updates
Shelli spoke to Mr H and he said that this has not materially progressed from our last discussion, it awaits School Board approval.
- C. MB Dinner
- All systems go for Wed Nov 20.
 - board staffing still light but hopefully will be ok with Senior parents offering to help. We have a bunch of senior parents. Shelli will email everyone to let them know when to arrive to help setup and serve.
 - Shelli has setup the "How well do you know your seniors" game and purchased prizes for top scorers.
- D. Band Boosters Board spots
- MB is done for the year so no longer seeking co-VP Pit (thanks again Greg!!)
 - Still need to find co-VP Jazz Band - the JB dinner is a large undertaking and would be great to have 2 people.
 - Debby: Jazz Band dinner Dance is February 29th- if anyone is interested in helping out on the committee (not necessarily VP)- we could use help with advertising especially. I usually run around hanging up signs around town, due to knee surgery, I'm not going to be able to do that.

9. **New Business:**

- A. Winter Concert - we need to email parents to solicit desserts for the reception and get people to help set up before. We can find out if Chicago and BandCamp shirts can be ordered by BB as a fundraiser.

10. **Directors' Comments:**

Nothing additional beyond the Chicago trip covered above

11. **Next Meeting Date:** December 17th at 7pm in rear cafeteria

12. **Adjourn**

LHS BAND BOOSTERS MEETING MINUTES: October 22, 2019

1. **Call to Order, Approval of September 24th meeting minutes**
2. **Treasurer Report:** Lauren/Jeff reported that BB is \$275 behind our original budget, with apparel and magnet sales, as well as the cheaper 8th grade pizza/MB meals and MB Tshirts costs partially offsetting the 50% decrease vs expected Investors Savings' grant (from \$2000 to now \$1000) and the need for BB to buy small MB equipment items.. Given losses to BB from parents who don't carry cash, **Jeff** will check with Investors' Bank if we can have cheaper access to their mobile transfer app, Zelle. Square and Venmo are still possibilities. We will get our first quarterly deposit from AmazonSmile in November. **Gail** will email/FB parents and their friends/families to encourage use.
3. **Membership report:** **Diana** reported an additional member. BB now has a total of 64 members. 60 are marching band members, representing 61 kids. 4 are concert band families, representing 5 kids. As there are approx. 76 kids total in MB, all but 15 have become member families. Of the 60 MB family members, only 2 are color guard. We might want to reach out to their teachers next summer, to get more involved color guard members.
4. **Fundraising report:** **Priyanka** reported that \$55 was raised from 10/4 Frozen in Time fundraiser. Owner gave us \$100. Chipotle fundraiser on 11/24, between 5-9pm will be advertised via **Priyanka's** email and **Gail/FB** after teacher's convention (after 11/10). **Priyanka** will ask Mr Daly/AM Wired to advertise to students. **Priyanka** will contact Barnes & Noble and Simon Inc to arrange a wrapping date at the Livingston Mall. **Gail and Debby** volunteered to wrap. Bake Sale immediately after school day can be reserved in spring, with one adult supervising. **Priyanka** will again try to make PayitFoodward work. **Mr. H will discuss with Mr. J** if BB can get corporate sponsors for bandcamp Parent Preview Tshirts. Scrip will be discussed next meeting. **Priyanka** will talk with Chocolate Works about a future fundraiser.
5. **Website/FB Report:** **Shelli, Gail:** operating without issue. An 8th and a 7th grade family joined FB. **Sonia** volunteered to complete next month's minutes as **Gail** will be enjoying her total hip replacement.
6. **Snacks report:** **Sonia** reported that BB has enough snacks, but will send out email re: need 8 oz water bottles. Due to waste and better sustainability, use of large water cooler preferred instead of multiple bottles for indoor dinners/concert events. Bottles necessary for jazz competition, and a recyclable container is necessary for football games. Sustainable discussions to be continued.
7. **Pit Report:** **Greg** reported that parent help has been excellent. Need to find 3rd electrical cord. Bus shako system has improved, but Mr H would prefer that next year, instruments instead would go on bus, and shakos stored again in band closet. New cart tires are an improvement. **Greg and Jeff** repaired tractor drive belt. Oil change and possible tune-up in future.
8. **Old Business:** Eighth grade Band-day and Recruitment Dinner were a success. Feedback from kids/ parents was positive. Chicago trip dates: Friday 4/23-Sunday 4/26. Friday will count as an absence as it will be considered a field trip day. Itinerary to include Riverboat Architectural Tour, national anthem performance at Wrigley's Cubs/Phillies game, Chicago Symphony Orch., Visit Field Museum/Planetarium and possible performance, (or maybe at Navy Pier), Sears/Willis Tower, Dinner Cruise aboard Spirit of Chicago, MB Clinic at U/Illinois Urbana/Champaign plus JP Souza Archive. End-of-Season MB dinner will be held November 21 at 7pm. **Shelli** will review last year's dinner order and create Senior Quiz Game via Kahoot.
9. **New Business:** Seeking Co-VP of Jazz /Concert Band and Co-VP of Pit.
\$682.40 is quote for 4 Zoom Recorders, used by Jazz Judges at Jazz Competition.

10. **Directors' Comments:** Practice Field/Athletic Dept communications snafus resulting in losing field, but Mr. H, Mrs Rubin and Mr Stern helped secure Hillside and get lines painted. Mr H wants to take both Jazz Bands to Lincoln Ctr (each band on different days) to attend an open rehearsal, and asked if BB can pay half (with possibly Mrs Rubin's budget paying half) of Lancer band's cost to receive 2 hours of Lincoln Ctr professional clinics. Will cost BB approx \$625. Vote was cast, and BB approved this expense if Mrs. Rubin receives her approval/portion. Mr. H and Mr J will be giving MB students an anonymous Climate survey to gauge general level of interest and desire for competitiveness. It will also ask about competition wishes for next year (level and number). BB can speak to MB parents about expected level of students' commitment and behavior.

11. **Next Meeting Date:** November 19th at 7pm in rear cafeteria **Adjourn**



LHS Band Boosters Meeting Minutes
September 24, 2019, 7pm in rear cafeteria

7:05: Call to Order, 8/19 Minutes Approved.

Treasurer Report: *Jeff and Lauren* presented the BB's new budget. Determined from prior years' income and expenses, BB currently has approximately \$1000 surplus based on current assumptions. Budget is attached. Amazon Smile is working well and will need to be marketed via email/FB (*Gail*). Scrip will be further investigated. It may be easier to buy physical ShopRite cards. Push should be made in November, for holiday season. \$85 for Color Guard Fedora's and Ribbon voted on and approved. We may need to consider replacing the wheels on the green carts, and Greg has been authorized up to \$50 if he decides this is warranted..

Fundraising Report:

- *Shivani and Priyanka* presented that restaurant fundraising can be monthly. **Frozen in Time** will occur on 10/4 and be all-day. Will be helpful if bandkids are stationed in front of FinT to encourage shoppers to support the band as well as answer any band questions for younger students. Elementary and Middle School band directors will be emailed by S/P to ask students to support the band.
- **Chipotle** fundraiser will occur on 11/24, between 5-9pm. Sales must exceed \$300 for LHS BB to earn.
- **Apparel Sales** exceeded prior year (\$357 earned)
- **Magnet sales** at LHS's Parent-Teacher Night were surprisingly brisk, with over \$400 profit earned in 2 hours. Only 75 magnets are left; *Gail* will wait awhile to reorder more, as market is becoming saturated.
- We are signed up for Payitfoodward.com. There is a listing on the site for LHS Bandboosters, that members of the public can click on when choosing a charitable group to donate 3% of their order to. Below is the personalized link to share with members. They will also be able to save \$5 off their first order of \$15 or more. The **Link:** <https://bit.ly/2kORsQS> **and Coupon Code:** **PIFLIVBANDBOOST** At end of each month, a check is sent with all of the money raised and a list of donors, plus any anonymous donations.
- *Shelli* will contact Big L Club to see if BB could have a section of fence with which to post advertisers. Currently, only a small section is in use. She will also ask PTO's Stephanie Lichstein how their Venmo works (as magnet sales were lost for this reason)

Membership Report: *Diane* reported 2 additional BB members.

Secretary Report: *Gail* still working on Google Docs and updating FB.

Snacks Report: Going Well. *Judy* can't come Oct 25, and *Noreen Zak and Lisa Tokuda* volunteered. We may need extra snacks for home game with West Orange (Oct 5), as their band has approx 150 members. Extra snacks will also be needed for the Oct 11 game since 8th graders will be attending. All agreed that BB game snacks will be also offered to cheerleaders. Mr J will tell the Cheerleading Coach. The Drum Majors will speak to the cheerleaders.

Bus Report: *Greg* did an exceptional job. To ease efficiency with unloading the bus, students will be called by their individual number. Pit Volunteering has been strong.

Old Business: Jets Game was a success. Reminder in future for parents to buy parking tickets ahead of time as they sell out, and to remember to bring their tickets. Initially MB marched in Lot G, from 10-10:30. Then they entered the stadium. The parents were not allowed in with them. They got to the field at 12:35 and then performed at 12:40. There is a viewing platform at Gate 135 that BB board members could view the performance. Possible TailGating Fundraiser for Parents for next year?

New Business:

- Oct 5: Home Game with West Orange, Followed by Pizza provided by BB, followed by Competition at Randolph.
- Oct 11: Home Game with 8th graders in attendance. Pizza provided by BB.
- Oct 12: Competition at Hanover Park, then another Competition at West Orange. Mr H suggested that kids could buy food at WO to support their Band Boosters
- We are still looking for a Co-VP of Pit. Shelli will send another email out to ask for a volunteer. After MB season, co-chair for Jazz/Concert Band will be more actively sought by BB. Awaiting date for end-of-season Marching Band Dinner.
- 5/20 BB meeting date may need to be moved due to conflict with District Art Show opening.

Director's Comments: Voice Recorders for Jazz Judgesbeing requested. Total cost will be approximately \$600-\$700 dollars. They would be a higher priority over additional risers. TBD next meeting. If parents are concerned about PSATs (extended time) on competition day, they can talk to Mr H/Mr. J. In mid to late April: Marching Band trip to Chicago. Leave Thursday night. Sleep on bus ride there. Trip will include Cubs Game performance, Architectural Cruise, Chicago Symphony, Willis Tower (aka Sears Tower), Dinner Cruise and visit to U/Illinois at Urbana Champaign, return on Sun. Unknown if tshirt provided, or if BB could create one as a fundraiser.

Next Meeting: October 22, 2019 7pm in the rear small Cafeteria. **Meeting Adjourned: 8pm.**



Minutes from the Informal August 18 LHS WELCOME Band Booster Meeting

- 1pm: Introduction of New Officers:· Shelli Faber– President, Gregory S. Margolis – VP (Pit Crew), Deborah (Debby) Adelson- Margolis – VP (Jazz/ Concert Band), Lauren Siegal – Co-Treasurer, Jeffrey Faber – Co-Treasurer, Gail Schrimmer – Secretary, Sonia Hartunian-Sowa – Snacks, Judy Robinson-Snacks, “Diana” - Xiaodan Guo– Membership, Shivani Argarwal – Fundraising, Priyanka Kapoor – Fundraising
- Looking for another Co VP of Jazz/Concert Band and Co VP of Pit.
- Requesting sealed/individual savory and sweet snacks and case of 16 oz water bottles, from each family member. Sonia and Judy will store some products in their homes.
- BB apparel orders must be in by Sept 6
- Parents need to sign up for Schoology and Remind texting
- Parents encouraged to sign up for FB page (Livingston HS Band Boosters) and website: lhsbandboosters.org
- Jets Game: Encourage families to buy tix, as LHS is expected to buy more. Possible tailgating before the game with parents? Devils Game also discussed.
- After band camp and throughout the fall, MB rehearsals will be on Mondays (630-830pm) and Thursdays (6-9pm)
- Band Uniforms have been organized. There are both girl and boy sizing.
- If parents need rides to and from events/practices, use FB page.
- During days with double events (game/competition or competition/competition), BB will provide lunch.
- Jeff is working on our (first!) budget. Amazon Smile, scrip, and other fundraising ideas will be rolled out in the near future.
- Shivani and Priyanka encouraged all to spend at Anthony Cold Fire on Monday and Tuesday for LHS BB fundraiser. Alcohol is included. Other ideas for future include Chipotle and Shake Shack, and bagging at ShopRite. Magnets (\$5) are still for sale.
- Friday will be the marching band preview at 7pm. BB will provide pizza dinner from 6-7.
- Greg has completed much of the Bus retro-fitting! (Applause). Parents are asked to sign up for pit crew help following weekly alert emails. On 8/29, at the end of practice, BB will need a pit crew to perform a practice run.
- Next BB meeting is 9/17 at 7pm, in media center



Minutes from the August LHS Band Booster Meeting

August 6, 2019

7:10 PM

Introductions of the new board:

- **Rochelle (Shelli) Faber– President – Approved for Investors Bank Account**
- Sonia Hartunian-Sowa – Snacks
- **Lauren Siegal – Co-Treasurer– Approved for Investors Bank Account**
- **Jeffrey Faber – Co-Treasurer– Approved for Investors Bank Account**
- **Gregory S. Margolis – VP (Pit Crew) – Approved for Investors Bank Account**
- **Deborah (Debby) Adelson- Margolis – VP (Jazz/ Concert Band) – Approved for Investors Bank Account**
- Judy Robinson – Snacks
- Shivani Argarwal – Fundraising
- “Diana” - Xiaodan Guo– Membership
- Priyanka Kapoor – Fundraising

Not in attendance:

- o Gail Schrimmer – Secretary

Richard Heller - Assistant Treasurer – Approved for Investors Bank Account

7:20 PM

Next band boosters meeting with parents will be Sunday August 18, 2019 from 1-2 (Beginning of Sunday band camp)

Most of our meetings will be in the back cafeteria and a few in the media center. IF those rooms are not available, we'll use the band room

7:25 PM

Greg wants to know from J/H:

- Did the heavy frame come in yet? Do we need to install or put together? *[SHELLI TO INCLUDE THIS IN THE EMAIL TO THEM]*

FOR THE SATURDAY DROP-OFF

- Packets to include:
 - o Membership forms (Diana to print 25 more?)
 - o Information forms
 - o *Information forms to be updated with new contact info of board members*
 - o Set up a table to sell apparel & magnets
 - o Set up the table on Saturday/ Sunday at the parent meeting / Before the review on Friday
- Membership forms to be handed out on Saturday
 - o Remind/ Inform them about the magnets and meeting the next day
 - o Plan to be there at 8:30 AM, meet outside the band room

Membership:

- Current paid members: 53 members
- For Sunday meeting: need a list of who had already paid
- ~75-100 copies of membership form

SHELLI TO INCLUDE IN EMAIL TO J/H:

DO THEY NEED HELP WITH UNIFORMS?

On August 23 – Friday:

- Need dinner for kids
- **Need to find out when they want the dinner [SHELLI TO INCLUDE IN EMAIL TO J/H]**
 - Set up table with membership clothing
 - Welcome everyone, introduce boosters
- **Shelli to order dinner / Sonia to speak (Shelli and Jeff can't be there)**
 - Need water

On Tuesday August 20 – Snacks team to hand out ices

- Show up at 5:45 or 5:50
- **Tell J/H in email about ices**
- Diana will pick up to cases of water at Costco

7:47 PM – Bus Retro

- Pictures of the bus showed
 - Install would doing the sides, shelves for hats, cargo net
- Problem – Back door is only 30 inches wide; Bigger items still won't fit
- Cargo ramp to go out the back door, because of the height of the bumper, the ramp has to be 14-16 foot ramp, so not sure it will be worth it
 - Can we get a step stool or ladder for the kids
 - Bigger equipment still needs to go in the tractor
- J/H wanted in addition to wood – replace with sheet metal \$1,600, Shelli already responded no

8:00 PM - Grant application

- Rick submitted grant application
- We will find out in October, Money in November IF we get it
- Debby: Kiwanis said we might be able to repeat, if we ask

8:03 PM – Snacks

- Sonia /Judy – send a separate email to ask for donations (case of water / snacks)
- Shelli email to parents: Band booster meeting / band camp reminder
- Need to find out who sets up the tables for snacks
- Will sell magnets at the games

Pit Crew -

- Greg – to send an email about Pit Crew
 - Dry of pit crew – Thursday practice before first game
 - Steve Melano (?) left insurance in the bus

Fundraising –

- Anthony Coal Fire on 19th / 20th
 - Add to Shelli's email
 - Post flyer to Livingston Mom / Livingston Dads / L'town Lowdown / Livingston Meats

- Amazon Smile –
 - Priyanka / Shivani to look into it
 - Jeff to set up the link to the account
- Senior Signs
 - Last year Tim made, parents paid for their own
 - We could do it as a fundraiser
- Apparel – need to print out more forms
- Shelli to email Craig to connect on cash box/ magnets
- Bagging at Shoprite – After marching band, before Thanksgiving
- Shake the Can – April?
- Chipotle / Blaze / Shack Shake – One each month (Sept/ Oct/ Nov)

Treasurer Report –

- Reviewed Report
- Estimates wrong
 - 2 days with competitions / games need pizza inbetween
 - End of season dinner \$800
 - ~\$2,000 membership fees – doesn't cover pizza, end of season dinner/ t-shirts completely
 - ~\$2,000 for carts for bells

Secretary · Not here

Membership 53 paid

- More forms printed out
- Like to leave membership forms
- Back to school night

Jazz Band Debby will still need help

Respectfully submitted,

L Siegal